

BROOKLAND SCHOOL DISTRICT

LEA #1603000

2015-2016 ACSIP PLAN

IA01 - Objective: The district will include municipal and civic leaders in district and school improvement planning and will maintain regular communication with them. (1)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: The district communicates with local municipal and civic leaders in the improvement planning by meeting periodically through the school year to determine current status and areas the district plans on addressing throughout the school year. This includes issues with instruction, facilities, and planning for future growth taking place in the district and the community. The Brookland District is and has been experiencing great student enrollment which requires continued communication between the district and the community leaders in planning for the current concerns and future concerns. The district is in an unique situation where there are limited business or community members to access because we don't have much industry. The district will need to do a better job of reaching out to industry and community leaders on a more frequent basis and not only when we are in the development stages early in our ACSIP planning. We will need to develop a system we provide multiple opportunities for community involvement in our school improvement planning.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: The district will include municipal and civic leaders by informing them on new programs being implemented to address student performance and provide them an opportunity to provide input or ask questions. We will communicate with the local municipal leaders in our community to help us discuss and address the growth issues that we may experience. The school district will work with the Mayor and local law enforcement agencies to better plan for traffic and issues that occur due to our student and parents. The district will work closely with the City of Brookland when new building projects are taking place on campus so they have an opportunity to share their concerns or make suggestions to improve current planning. Evidence provided to demonstrate this objective is being met by the District will come from meeting agendas and notes. Partnerships with the city such as grants. Phone logs or email logs to demonstrate communication on key issues.

Assigned to: Stephanie Reddick **Objective Target Date:** 5/06/2016

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Develop a calendar and schedule dates to meet periodically with the civic and municipal leaders in our community.</u>		Stephanie Reddick	9/30/2015		
2	<u>Develop and maintain a form that allows documentation of phone and email communication with civic and municipal leaders.</u>		Stephanie Reddick	9/30/2015		
3	<u>Maintain records of meeting agendas, minutes, and</u>		Stephanie Reddick	5/13/2016		

[signature pages.](#)

IA07 - Objective: The district will set district, school, and student subgroup achievement targets. (7)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: The district has established goals in the past but the district needs to improve in the goals they choose to establish to ensure they are measurable and actually being measured periodically throughout the school year. This year the district team will work to improve on stating measurable and observable goals that address the greatest needs of improvement. The district team will review these goals throughout the school year to ensure they are being effectively implemented.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: The district will review student achievement data and review performance of TAG groups. The district will set goals to improve performance in the TAG groups by 5% and/or move TAG groups up to achieve at the required AMO for the current school year. Evidence we will use is the test results from ACT Aspire and from the ACT test each 11th grade student is required to take. Completion date will depend on when the district receives test scores back from Arkansas Department of Education.

Assigned to: Joshua McCorkle **Objective Target Date:** 5/31/2016

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Review most relevant and recent student data to determine current TAG group performance from the PARCC assessment.</u>		Joshua McCorkle	12/18/2015		
2	<u>Use the ACT Aspire Periodical Assessments to track TAG groups growth and performance during the school year. The assessment will be given 3 times during the school year to monitor progress.</u>		Joshua McCorkle	4/29/2016		

IA13 - Objective: The district will work with the school to provide early and intensive intervention for students not making progress. (13)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: Provide description later.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: All buildings will have an established building level team that meets to monitor student performance data and to determine appropriate early and intensive interventions for students. They will have procedures in place to identify the students that need the interventions and they will resources in place for teachers or interventionists to utilize to provide supports to students. There will be data compiled and maintained on student progress and have continued progress monitoring data to determine if the interventions are being effective and improving student achievement.

Assigned to: Joshua McCorkle **Objective Target Date:** 5/13/2016

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Collaborate with the building principals to ensure building level teams are in place and have scheduled meetings.</u>		Joshua McCorkle	9/30/2015		
2	<u>Meet with each building's team to discuss roles, responsibilities, and protocols.</u>		Joshua McCorkle	10/30/2015		
3	<u>Routinely monitor each buildings progress in identifying students and properly placing them.</u>		Joshua McCorkle	4/29/2016		

IB13 - Objective: The district will monitor progress of the extended learning time programs and other strategies related to school improvement. (4542)(AllDistricts)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: The district has structures in place that evaluates extended learning time programs at the Elementary, Middle and Jr High School. The High School has had some structures in place but they have not been consistent and they have not been effectively evaluated to determine how effective they are and how they can improve these programs based on student performance data. The High School is in the process of revising and developing an effective RTI (Response to Intervention) program for grades 10-12. The Elementary, Middle and Jr High School have had RTI teams in place that meet monthly and evaluate student data to identify effective interventions of support for these students. These students are progress monitored.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: All schools in the district will have functioning structures, teams, and protocols in place to support district and building initiatives that are related to school improvement including extending learning time and intervention and remediation programs. This will be monitored through periodically reviewed data, agendas, and meeting minutes.

Assigned to: Joshua McCorkle **Objective Target Date:** 11/27/2015

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Ensure the establishment of building level teams that review student data and evaluate their own progress during the school year.</u>		Joshua McCorkle	9/30/2015		
2	<u>Periodically review the progress of each building's teams and programs based on relevant data and other sources.</u>		Joshua McCorkle	5/20/2016		
3	<u>Review progress data with the leadership team to determine program's effectiveness and possible modifications for improvement.</u>		Joshua McCorkle	12/18/2015		

IC03 - Objective: District and school decision makers will meet at least twice a month to discuss the school’s progress. (30)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 1**

Current Level Description: The district would meet periodically to discuss the school's progress with the team members but we have not been meeting twice a month to discuss the school's progress. The district would meet as an administrative team once a month and school progress would be discussed but not necessarily directly related to objectives in the ACSIP plans. The district would discuss with board members areas of school progress at monthly meetings but not directly related to the ACSIP goals. The buildings meet monthly and review their building's progress but not twice a month and not always directly focused on specific objectives in the ACSIP plan. The district will have to develop a schedule that allows the decision makers to meet twice a month versus once a month and make the discussion a direct focus to objectives listed in the ACSIP plan. The building level decision makers will have to provide time and which requires substitute teachers to meet twice a month and make the focus on the objectives directly stated in the ACSIP plan. Due to having to schedule an additional day and because days are full and time is a precious commodity we will have to increase our substitute budget to accommodate teachers and teams time to meet twice a month.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: This will be fully implemented by scheduling meetings twice a month to discuss the school's progress. Currently we meet once a month but once we achieve this goal it will be on the calendar and scheduled twice a month. Evidence will include a calendar of the dates of the meetings, agendas, minutes, and sign-in sheets.

Assigned to: Stephanie Reddick **Objective Target Date:** 4/01/2016

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Develop a calendar and have two meetings scheduled for each month.</u>		Stephanie Reddick	12/01/2015		
2	<u>Develop and file monthly agendas, minutes, and sign-in sheets of the monthly meetings discussing the school's progress.</u>		Stephanie Reddick	12/04/2015		
3	<u>Review building level data and team discuss whether the school's are showing progress towards improvement. Determine areas they are performing well in and areas where there still needs to be a focus for improvement. Determine and discuss what school's can be doing to continue to work towards improvement. Review building level meeting minutes.</u>		Joshua McCorkle	12/04/2015		

IC04 - Objective: District policies and procedures will clarify the scope of site-based decision making granted a school and will be summarized in a letter of understanding. (31)

ASSESSLevel of Development or Implementation: No Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: The district currently does not have a policy that addresses procedures to clarify the scope of site-based decision making and we do not have a letter of understanding. The district has procedures in place that address this but nothing in the format of a policy.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: The district will have policy adopted by the school board that clarifies the scope of site-based decision making granted to a school. We will have a letter of understanding developed that will summarize the policy.

Assigned to: Stephanie Reddick **Objective Target Date:** 5/06/2016

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Review possible policies from other school districts to help frame the policy for our district.</u>		Stephanie Reddick	5/06/2016		
2	<u>A policy will be drafted and the team will review the policy to discuss if it is sufficient.</u>		Stephanie Reddick	3/04/2016		
3	<u>The policy will be presented to the school board for approval.</u>		Stephanie Reddick	4/18/2016		

IC05 - Objective: The district will provide a cohesive district curriculum guide aligned with state standards or otherwise place curricular expectation on the school. (32)(AllDistricts)

ASSESS Level of Development or Implementation: Limited Development **Priority Score:** 2 **Opportunity Score:** 3

Current Level Description: The district has hired a new Curriculum Director for the 2015-2016 school year and this summer teachers worked on developing a new curriculum for their content area that addresses all the Common Core Standards. We are focusing on core subject areas for this school year. At the completion of the 2015-2016 school year there will be fully developed curriculum guides in place for Literacy, Mathematics, History, and Science. The previous years the curriculum guides were curriculum maps provided by The Learning Institute. We no longer partner with TLI. Our district also realizes that a strong curriculum is what guides strong instructional practice and a curriculum guide is a more detailed tool and the curriculum map is just a pacing guide for implementation.

PLAN - Information Describe how it will look when this objective is being fully met in your District: The district will have curriculum guides developed and in the hands of all teachers that teach Literacy, Math, Science, and Social Studies. The vertical and horizontal teams will review the curriculum guides annually and make revisions based on curricular needs.

Assigned to: Joshua McCorkle **Objective Target Date:** 12/31/2015

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Teachers will meet to develop new curriculum guides that are aligned to the Common Core Standards.</u>		Joshua McCorkle	11/30/2015		

2 The Curriculum Director will conduct vertical and horizontal alignment meetings for math, literacy, science and social studies. The teams will review student performance data and determine if there are gaps or weaknesses within the curriculum or instructional practices. If changes are needed there will be an action plan developed to guide the process for school

improvement in those areas.

ID01 - Objective: A team structure will be officially incorporated into the school governance policy.
(36)(AllDistricts)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 3**

Current Level Description: The district has a team structure in place at the district level and at the building levels and they are spelled out as to what these teams will address and who will serve. The district does not have a policy in place that specifically addresses the roles of these teams and structures. The district will need to address developing a policy that is going to detail these responsibilities and roles.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: The district has a team structure in place to monitor the district's plan for school improvement. The district does not have a drafted policy that specifically addresses the team structure and their roles within school governance. Evidence that this objective is fully met will be a drafted policy addressing the team structure and their roles will developed and approved by the district school board.

Assigned to: Stephanie Reddick **Objective Target Date:** 1/01/2016

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Review our current policy manual to determine if we have a policy that addresses our team structure and just needs information added or if we need to develop a new policy to address our district team structure and their roles.</u>		Stephanie Reddick	10/30/2015		
2	<u>Review other school district policies that address team structures and their roles. The team will discuss components of policies they would like to revise and put into our policy.</u>		Stephanie Reddick	2/29/2016		

ID10 - Objective: The Leadership Team will regularly look at school performance data and aggregated classroom observation data and use that data to make decisions about school improvement and professional development needs. (45)

ASSESSLevel of Development or Implementation: Limited Development **Priority Score: 2 Opportunity Score: 2**

Current Level Description: The Leadership Team does review school performance data and discusses classroom observations from time to time when making decisions about school improvement and assessing professional development needs. This is not done on a consistent or regular basis and aggregated data from classroom observations is rarely shared.

PLAN - InformationDescribe how it will look when this objective is being fully met in your District: The Leadership Team will consistently review student performance data and look over aggregated classroom observation reports. This information will be used to drive decisions that impact school improvement and address professional development needs.

Assigned to: Joshua McCorkle **Objective Target Date:** 11/30/2015

MONITOR PLAN

<u>Sort</u>	<u>Select Task to Enter Monitoring Information</u>	<u>Recurrence</u>	<u>Assigned to</u>	<u>Target Date</u>	<u>Completed</u>	<u>Budget</u>
1	<u>Building administrators will be informed that classroom observation data needs to be compiled in aggregated reports to share with the leadership team.</u>		Stephanie Reddick	9/30/2015		
2	<u>The leadership team will review "first-round" classroom observation data.</u>		Joshua McCorkle	12/18/2015		
3	<u>The leadership team will review student performance data from the ACT Aspire Periodical Assessments.</u>		Joshua McCorkle	4/29/2016		

4

The leadership will begin
developing professional
development plan for the next
school year based on current
year's data.

Joshua McCorkle 5/20/2016